



# BLOOD

(SWATCHES and SWABS)

West Manheim Twp. Police Dept.

Property Manual



Using sterile tweezers, **Place** gauze swatch or 100% cotton swab with **blood sample in blood container**. Detach and close lid of container. Handle as biohazardous material.



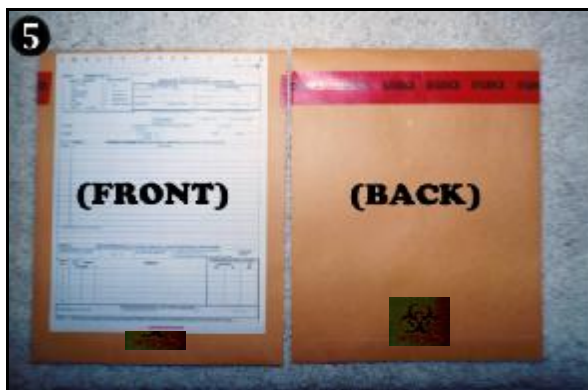
**Place in size "C" envelope**. Mark with identifiers such as name or initials, date, and area collected. With envelope open, **air dry** in Drying Locker, then **seal with evidence tape**.



**Place in size "A" envelope**. Several separately sealed samples from the same source may be placed together in a "*master envelope*." Otherwise do not co-mingle.



**Seal with evidence tape** and affix tag to front with clear tape. Attach biohazard label to both sides of envelope. Store in Evidence Refrigerator.



If submitting to a lab for serology testing or DNA typing, **attach Lab Request to front**, over tag, by stapling top corners. Transport same day, if possible, or within 48 hours.

## Points of Interest

- **SEMEN** or **SALIVA** samples on swatch or swab may be packaged in the same manner as BLOOD.
- Protect from exposure to *sunlight*, *heat*, and *humidity* to prevent sample from degrading.
- Do Not package in *plastic* or ziplock bags.
- Package a clean unused swatch or swab as a "*control*" sample. Label as "control."
- If sample is on *small object* or *clothing*, package entire article. Do not remove sample.