



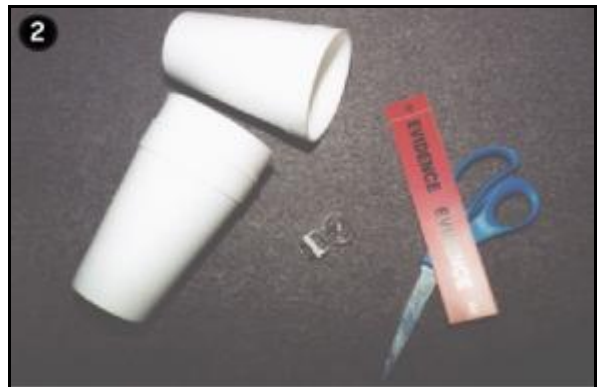
LAMP FILAMENTS

West Manheim Twp. Police Dept.

Property Manual



1 Collect entire lamp and housing unit if present. Otherwise, collect all bulbs from vehicle head, tail, brake lamps, and turn signals, if in question. Protect *filament* inside



2 Place entire lamp in a box filled with foam or paper to prevent shifting, seal with evidence tape, affix tag and label as FRAGILE. Place bulb inside *three styrofoam cups* as



3 Push bulb through a hole cut into the bottom of first cup. Secure base of bulb to cup with masking tape.



4 Cut away the entire bottom of second cup and place it over top the first cup containing bulb.



5 Place the third cup over top the second cup and secure all three cups together with evidence tape. Mark the third cup with identifiers, including location from vehicle and all information normally on evidence tag.

Points of Interest

- The lamp FILAMENT is critical to analyzing on/off characteristics and must be protected.
- If sending to Lab, fold *Lab Request* form in half and attach to cups or box with clear tape in a manner that top half of form is viewable.
- Bulbs packaged in styrofoam cups may be placed in a box for further protection, if desired. Seal with evidence tape, affix tag, and label as Fragile.
- If *glass lens* from lamp is present but partially or completely broken, use masking tape to cover sharp edges and styrofoam cup to protect bulb.